

Department of the Army Logistics Management Intern Program

Qualifications for the Federal Career Intern Program

Every couple years, outstanding graduates are selected from universities to participate in the Department of the Army (DA) Logistics Management Internship Program at Fort Lee, Virginia. The next recruitment effort being pursued by the Logistics Proponency Office will utilize the Federal Career Intern Program (FCIP), as the vehicle to hire National Supply and Maintenance Interns.

The entry requirement for the FCIP is a GPA of 2.95 or higher out of a possible 4.0, and applicants with a master's degree will now qualify without a specific GPA. This program is unique because it will provide someone without Army working experience the opportunity to start a career with the Department of the Army as a Department of the Army Civilian (DAC).

Due to the highly competitive and selective nature of the DA Federal Career Intern Program, the intern(s) selected for the National Supply/Maintenance Internship programs are awarded to individuals possessing strong academic credentials, in any discipline fields, **with cumulative grade point average of 2.95 or higher in their undergraduate class or is rated in the upper third of their graduating class in college or university or has a master's degree** and a high degree of motivation. Besides the GPA requirement, individuals must also meet the following qualifications/requirements:

- All candidates must be a United States citizen.
- Good communication and analytical skills are desirable.
- Must be of strong character to pass a routine background investigation for a Secret security clearance.
- **Must sign a mobility agreement. Permanent duty location will be based upon the needs of the Army. You may not return to where you are recruited.**

Benefits of a DA Civilian

Application Deadline:
September 24, 2004
(for interns starting
2nd week of January 2005)

The U.S. Civil Service offers a full plate of benefits, competitive with most large private companies. The Department of the Army Logistics Management Intern are full-time civilian employees and receive the following benefits:

- 10 paid holidays.
- Competitive salaries—Interns are paid full salary.
- Vacation—Federal employees earn annual leave hours for each pay period. Initially, 13 days of annual leave are accrued for the first year.
- Sick days—Federal employees earn four hours of sick leave for each pay period.
- Life Insurance—Low cost term life insurance is automatically provided to all permanent federal employees unless employee waives coverage.
- Health Insurance—Federal employees and their families are eligible for group health benefits where the government pays the majority of the costs.
- Promotions—Interns are annually promoted non-competitively until target grade, provided training requirements are met.
- Retirement—Federal employees are automatically covered under the Federal

Employees Retirement System (FERS). FERS is a three-tiered retirement plan that includes Social Security, a Basic Benefit Plan, and an option 401 (k) Thrift Savings Plan.



How to Apply ?

Send your resume, a complete undergraduate or graduate university transcript that clearly shows the GPA, and phone number or an e-mail where you can be reached during the day to:

Headquarters,
U.S. Army, Pacific,
DCS, G-4,
Office: APLG-SY
Fort Shafter, Hawaii
96858-5100

Overview of the Supply Management Intern Program

The Department of the Army hires and trains Logistics Management Specialist interns in the fields of Supply and Maintenance. The Logistics Management Internship program is a two-year paid program. Salary of interns would start at General Schedule (GS) pay grade 7 or \$29,821 per year with an automatic advance to pay grade 9 or \$36,478 per year after one year and to pay grade 11 or \$44,136 at the end of two years. The sample pay figures do not include the locality rate allowances, step increases or Cost of Living Allowance (COLA).

The logistics internship training is about eighteen months, comprising of six months of classroom instruction, three months of On-The-Job (OJT) training, and nine months of OJT at the Permanent Duty Location (PDL). Interns will be placed on permanent duty assignments at the end of the eighteenth month, however, the automatic advancement to target pay grade 11 will not occur until the twenty-fourth month.

Interns are hired into the U.S. Government and will report to Army Logistics Management College (ALMC) at Fort Lee, Virginia for six months. The travel cost to the initial training site will be the responsibility of the intern. A number of training assignments and travel opportunities will occur after the initial phase of training, these expenses will be paid by the government.

Becoming a Supply Management or Maintenance Management Specialist

Army Supply Managers are deeply involved in what, when, how much to buy, where to distribute, how best to support complex logistics operations, and how to forecast and plan for future operations. They use state-of-the-art desktop computers linked with supercomputers and global communication networks to manage Army inventory and logistics support operations.

U.S. Army, Pacific, DCS- G-4

Supply and Maintenance Management requires analytical skills, good communication skills, and technical skills to maintain Military equipment. Along with technical skills, the ability to think logically and adapt to a variety of automation tools, including the use of databases, graphics software, and modern desktop computers would be a plus in these career fields.

Typical duties in the supply management program include:

- Analyzing and forecasting requirements for Army materiel, and making decisions to buy or repair individual items to fill future requirements.
- Coordinating and overseeing distribution of new equipment to Army units worldwide.
- Planning, programming, and budgeting to support Army requirements.
- Analyzing and writing functional descriptions for changes to Army automated supply systems.
- Writing or implementing regulations and procedures for management of Army items of supply.
- Obtaining, expediting or diverting materiel to support emergency operations, such as disaster relief or humanitarian aid, as well as military operations.
- Coordinating and managing sales of equipment to foreign government as part of the Security Assistance program.
- Solving problems identified during design, production, and initial deployment of equipment.
- Interacting with system managers, procurement specialists, and contractors on schedules, performance, and deficiencies.
- Determining capability and capacity of facilities, equipment, machinery, tools and materials.

Typical duties in the Maintenance Management Program include:

- Determining the reliability and maintainability of the assigned equipment of the Command.
- Reviewing readiness data to establish operational efficiency levels for the Command's equipment.
- Serving as Technical Advisor for equipment operations, to include assessing and resolving concerns regarding maintenance, supply, procurement and transportation issues.
- Writing and/or implementing regulations and guidelines for maintained management procedures of Army equipment.
- Interfacing with equipment program managers and contractors on project schedules and performance.
- Preparing technical specifications for equipment repair programs, to include capability and capacity of facilities, equipment and manpower.
- Exchanging information and resolving differences in the development and testing of equipment.

Need to contact us ?

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